

**Agenda**  
**ASME Fluids Engineering Division**  
**MicroNano Fluid Dynamics Technical Committee (MNFDTTC)**  
**Kickoff Meeting,**  
**July 2002, Montreal, Quebec**  
**Monday, July 15, 2002: 8:30-10:00pm**  
**Room: Salon 3 (Le Centre Sheraton)**  
**Chair: Fred Forster, University of Washington**  
**Vice-Chair: Kenneth Breuer, Brown University**

1. Welcomes
  - a. Introductions around the room
  - b. Sign-up sheet with contact information and indication of interest being member
2. Chair Report
3. Executive Committee report
4. Elections of Chair and Vice Chair and Awards Committee Representative
5. Approval of Operations Procedures draft
6. Consideration of Forum and Symposium Programs
  - a. Plans in progress: IMECE '02, FEDSM '03, IMECE '03
  - b. ASME Deadlines for Future Plans: Symposiums (2 yrs ahead) for FEDSM '04 and Forums (18 mons. Ahead) for IMECE '03.
7. Appointed Officers
  - a. Liaisons w/ JFE, Technical Committees, Internet Informatics, Young Engineers Contest Committee representative
8. Subcommittees
9. Other business