

## MNFDTC IMECE2007 Meeting Agenda

1. Introductions/Announcements
2. IMECE2007 Microfluidics Forum Report (Derek)

82 abstracts submitted, 69 invited to submit full papers, 52 finally submitted  
1 keynote lecture, one invited lecture, confusion about where to submit abstracts,  
it would be nice to group papers better, coordinate with other sessions  
Not easy to get free admission for invited speakers.
3. Honors/Awards Committee (Sinton, Maynes, Channy)

Channy's on the FED award committee. They award Freeman, Gopal (turbomachinery), Moody (applied), Knapp (fundamental), etc. Recommend good papers to Channy ([ccwong@sandia.gov](mailto:ccwong@sandia.gov)). Follow up with Kendra on the HP award. Dave ([dsinton@me.uvic.ca](mailto:dsinton@me.uvic.ca)) talk to Channy about possibly recognizing a paper this year.  
Young Engineer Paper contest run by FED. Could encourage students to submit to this competition.
4. Keynote Committee (Dutta, Kim, Zhe)

Two successfully invited speakers.
5. FED Executive Committee Report (Jim Liburdy)
  - a. Eliminate/combine Fora/symposia? Feedback?  
Fora / symposia may be merged. Reviewing of full papers may be a burden.
  - b. Ideas for what to do with excess funds from FEDSM07?  
FED budget comes largely from summer meeting revenues. JFE is also generating excess revenue. Some funds to come back to FED to use for some "good" purpose. Possibilities include cutting student registration fees, could be used for invited speakers...
  - c. Need volunteer to attend FED TC Chair/co-chair mtg, Wed 9:30am (free food); need to bring names of new IMECE2008 Microfluidics Symp chair/co-chair—Channy wins the right to attend the meeting!
6. JFE Editor report
  - a. JFE doing really well; plans to share the wealth with \$20k-\$30k support to FED  
Any plans on trying to improve the impact factor? Number 3 journal within ASME in terms of revenue and papers submitted. Anyone with theme ideas should contact Joe Katz.
7. Program Planning
  - a. FEDSM08—submit and encourage colleagues to submit!  
Should be about 1200 people with 5 different divisions/institutes.
  - b. IMECE2008—first job of new organizer—submit call for abstracts
  - c. FEDSM09--someplace like Vail—feedback from TC? Possibly in SF with Interpak and Heat transfer.
  - d. FEDSM2010—proposed St. John's, Newfoundland—feedback from TC?  
Concerns about travel difficulties. Possible immigration issues. Alaska! Maine!
  - e. FEDSM2011: to be held in Asia—feedback from TC? Visa issues?

8. Elections—explanation, suggestions for procedure
  - a. Chair, co-chair (Dan Maynes, self-nominated, Kendra Sharp, self-nominated), Kenny and Channy will form a nominating committee. Submit nominations to Kenny ([kbreuer@brown.edu](mailto:kbreuer@brown.edu)).
  - b. Prashanta Dutta will chair IMECE08 Microfluidics Forum.
  - c. Co-chairs for IMECE2008 Microfluidics Symp: Dave Erickson, MinJun Kim
  - d. honors (Dave Sinton, Dan Maynes, contact Kendra, Deb Banerjee)
  - e. keynote committee (Kenny Breuer, Dave Erickson)

To Do:

Urmila feedback on IMECE07, training session for web tool 3:30-5:30 Wed afternoon  
Capitol Hill room.

Find by-laws!