

Minutes of MNFTDC Meeting at the ASME Summer Meeting
Charlotte NC
July 12 2004

Meeting started at 8:30 pm

Attendance: 2! (Kenny Breuer (KB) and Surya Raghu (SR))

Ali Ogut (AO) and Joe Katz (JK) joined around 9:15pm

- 1) Introductions and Welcome: (not really necessary)
- 2) There was a general discussion of the ineptitude in the publicizing of this meeting. The web site initially had the meeting at the wrong time, and the printed program had NO mention of this committee meeting (at any time). Naturally, the attendees were not surprised that the turnout was so low. However, it was agreed that it was discouraging
- 3) KB reported on the FED executive committee meeting:
 - a. The FED/HT summer meeting has about 540 papers, approx 30% from FED, 30% from HT, 30% joint and 10 % other.
 - b. The FED/HT summer meeting has approx 500 registered attendees, lower than expected (600), but this number might rise
 - c. The FED EC had extensive discussions on the pros and cons of the ASME Abstract submission web tool. There was disagreement about the use of the three-stage process (abstract, draft paper, full paper), but it was agreed that the web site should clearly explain which deadlines are “hard” and which are “elastic”.
 - d. There was a request from the organizer of the 2005 Summer meeting to have a tutorial on microfluidics. This led to a discussion on offering reimbursements, waving registration fees or giving some other means of incentive to bring good speakers in this area to the summer meeting (a meeting to which they might not ordinarily attend). FED EC agreed that this might be possible at next year’s meeting.
- 4) KB reported that the JFE is considering a special issue on Microfluidics (proposed by Ron Adrian) and that the “seed” of this might come from IMECE papers, papers from the ICTAM meeting in Warsaw (Summer 2004), plus additional papers to be solicited. JK gave encouragement for this to happen and KB agreed to coordinate this as it develops.
- 5) SR reported on the status of the forum on Microfluidics at the current meeting. This year there were 10 papers presented in the forum. SR reported that about 15 abstracts were submitted, 2 were rejected and 3 withdrawn.
- 6) SR agreed to continue to coordinate the forum on Microfluidics at the summer meeting in 2005 (Houston) and will check with Jim Liburdy to see if he will co-organize. SR will send KB a call for papers in the next week.
- 7) The Symposium on Microfluidics at the 2005 IMECE was already approved (at the 2003 IMECE) and no action was required.
- 8) The officers for the committee were already elected at the 2005 IMECE. They take office at the 2005 summer meeting. The officers are Kenny Breuer (Chair) and Channy Wong (Vice Chair).

- 9) Ali Ogut voiced his desire to see more presence of the MNFDTC at the summer meeting. There was general agreement that this was desirable, but KB noted that although more papers at the summer meeting was desirable, the current situation was not a bad state and the strong presence of the MNFDTC at the IMECE was good.
- 10) AG encouraged nominations for the Knapp and Moody awards.

The meeting adjourned at 10pm